

**Application for Approval for Commercial Film Recording
on the Premises of HTM Peenemünde GmbH**

1. Applicant: _____
2. Client: _____
3. Contact partner: _____
Surname, first name, role
4. Address: _____
Street, postal code, place
5. Tel/fax/email: _____
6. Topic of the report: _____
7. Recording date/time period: _____
Beginning and end, stating the date and time
8. Number of people: _____
Team/extras/actors
9. Type of recording Topical reporting
 Culture, documentary or science film
- Site inspection requested: Yes No
- Power connection necessary: Yes No
10. Anticipated broadcast date and broadcasting slot: _____
11. Other observations/information: 1 brief concept of the planned broadcast is attached

Place, date, signature, company stamp

Please send the printed form, completely filled out, and the original brief concept to:

**Historisch-Technisches Museum Peenemünde GmbH
Im Kraftwerk, 17449 Peenemünde**

Tel: +49 38371 505 0 / Fax: +49 38371 505 111 / Email: htm@peenemuende.de

After approval, you will receive formal permission in accordance with the following sample contract.

**Contract for the execution of commercial film recording
on the premises of HTM Peenemünde GmbH**

Between HTM Peenemünde GmbH
Im Kraftwerk
17449 Peenemünde
represented by the Managing Director, Mr Michael Gericke
(hereinafter referred to as Approving Party)

and

represented by:
(hereinafter referred to as Approved Party)

The following agreement for the _____ (title) project is concluded:

1. The Approving Party will provide the Approved Party space for film recording and the business premises of HTM Peenemünde GmbH on (date). Should the filming not be completed within the timeframe provided, the Approving Party will provide the above-named spaces again under the same conditions.
2. The granting of approval is carried out on the basis of specific deadline agreements and upon presentation of a concept for the intended broadcast (Attachment 1). In the spaces and on the business premises of the Approving Party, categorically no changes may be carried out. In exceptional cases, they can be made by specific arrangement – if deemed reasonable by the Approving Party. After filming, the original condition is to be restored, if requested by the Approving Party.
3. A museum employee will be assigned to support the filming team. This party will give instructions on the local conditions of the filming location provided.
4. The choice of theme will be made in coordination with the responsible museum employee.
5. In the interest of safety preservation on the premises of the Approving Party, the instructions of this museum employee must be followed.
6. For the use of this museum employee, the Approved Party will be charged per hour commenced EUR plus VAT. The payment date is 14 days after submission of the invoice.

7. The Approved Party will be liable for all personal injury and material damage that occurs in connection with or as a result of the filming work, including preparation and processing by it, its staff or any other of its agents. The liability extends to the Approving Party as well as museum visitors and other uninvolved third parties. The Approved Party must indemnify the Approving Party against all claims of third parties (persons and companies appointed by the Approved Party).
8. For the use of the spaces and the premises for filming for the purposes of a publication, the Approving Party levies a fee of EUR plus VAT. This fee will be payable upon submission of the invoice.
9. The support of the Approving Party must be referred to in any film credits or similar references.
10. The copyrights for the resulting image and sound recordings shall lie with the Approved Party.
11. The Approving Party will obtain the right to use the filmed material and the finished film. For this purpose, the corresponding material will be provided in duplicate, unprompted and free of charge. The Approving Party may also use this, for example, for an image film about the museum, or make the film publicly accessible in the museum. The Approving party is not entitled to sell the material in an unauthorised manner.
12. The Approved party will use this permission in its own name and at its own expense. It also assures that it is entitled to effect the commitments of this contract on its part in a legally binding manner. German law applies as agreed.
13. The application for approval is part of this contract. There are no ancillary agreements.

Peenemünde, (date).....

Legally binding signature
Approved Party

Legally binding signature
HTM Peenemünde GmbH
Michael Gericke